

XBRL Excel Utility	
1.	Overview
2.	Before you begin
3.	Index
4.	Import XBRL file
5.	Steps for filing Shareholding Pattern
6.	Fill up the Shareholding Pattern

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern. Shareholding pattern XBRL filing consists of two processes. Firstly generation of Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company
2	Declaration
3	Summary
4	Shareholding Pattern
5	Annexure B

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL file information sheet.

5. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide appropriate format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate " button to ensure that the sheet has been validated and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheets" to ensure that all sheets have been properly filled and validated successfully. If there are some errors on the excel utility will prompt you about the same and stop validation at the same time. Again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless all sheets are completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated by excel utility to BSE Listing Center and upload generated xml file. On Upload screen provide the required details and browse to select XML file and submit the XML.

6. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert any data in the mandatory field.

5. Data provided must be in correct format, otherwise Utility will not allow you to generate XML.

6. Adding new rows: Sections such as Promoters details allow you to enter as much data as you want. You can Click on "Add" to add more rows.

7. Deleting rows: Rows that have been added can be removed by clicking the button "Delete". It will ask you to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes



attern.
⟨BRL/XML file of the

nd above.
r local system.
rom Excel utility
the functionalities of
file.

- [General Info](#)
- [Declaration](#)
- [Summary](#)
- [Shareholding Pattern](#)
- [Annexure B](#)

L button on General



licable data in correct

en properly filled and
Excel utility will prompt

heet" button to ensure
errors on the sheet,
After correction, once

Successful validation of all

'Generate Report" to

through Utility, login
required information and

generating XML.

: Zero unless it is a

) proceed further for

ata in a tabular form.

Delete". A popup will



[Home](#)[Validate](#)

General information about company

Scrip code

NSE Symbol

MSEI Symbol

ISIN

Name of the company

Whether company is SME

Class of Security

Type of report

Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)

Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date

Shareholding pattern filed under

Whether the listed entity is Public Sector Undertaking (PSU)?

501351
INE154M01012
RAPID INVESTMENTS LTD
No
Equity Shares
Quarterly
31-12-2022
Regulation 31 (1) (b)
No

[Home](#)[Validate](#)

Sr. No.	Particular
1	Whether the Listed Entity has issued any partly paid up shares?
2	Whether the Listed Entity has issued any Convertible Securities ?
3	Whether the Listed Entity has issued any Warrants ?
4	Whether the Listed Entity has any shares against which depository receipts are issued?
5	Whether the Listed Entity has any shares in locked-in?
6	Whether any shares held by promoters are pledge or otherwise encumbered?
7	Whether company has equity shares with differential voting rights?
8	Whether the listed entity has any significant beneficial owner?

Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
No	No		
No	No	No	No
Yes			

Table I - Summary Statement holding of specified securities**Note : Data will be automatically populated from shareholding p**

Category y (I)	Category of shareholder (II)	Nos. Of shareholders (III)
(A)	Promoter & Promoter Group	3
(B)	Public	83
(C)	Non Promoter- Non Public	
(C1)	Shares underlying DRs	
(C2)	Shares held by Employee Trusts	
	Total	86

attern sheet - Data Entry Restricted in this sheet

No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)
678380			678380	51.78
631620			631620	48.22
1310000			1310000	100



Number of Voting Rightsheld in each class of securities(IX)			
No of Voting (XIV) Rights			Total as a % of (A+B+C)
Class eg: X	Class eg:y	Total	
678,380.00		678380.00	51.78
631620.00		631620.00	48.22
1310000.00		1310000.00	100.00

No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)
			51.78
			48.22
			100

Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	
				678380
				628840
				1307220

Sub-categorization of shares		
Shareholding (No. of shares) under		
Sub-category (i)	Sub-category (ii)	Sub-category (iii)
0	0	0
0	0	0

[Home](#)[Validate](#)

Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)
A	Table II - Statement showing shareholding pattern of the Promoter and Promoter Group	
(1)	Indian	
(a)	Individuals/Hindu undivided Family	1
(b)	Central Government/ State Government(s)	
(c)	Financial Institutions/ Banks	
(d)	Any Other (specify)	2
Sub-Total (A)(1)		3
(2)	Foreign	
(a)	Individuals (NonResident Individuals/ Foreign Individuals)	
(b)	Government	
(c)	Institutions	
(d)	Foreign Portfolio Investor	
(e)	Any Other (specify)	
Sub-Total (A)(2)		
Total Shareholding of Promoter and Promoter Group		
(A)=(A)(1)+(A)(2)		3
	Details of Shares which remain unclaimed for Promoter & Promoter Group	
B	Table III - Statement showing shareholding pattern of the Public shareholder Note : Kindly show det	
(1)	Institutions (Domestic)	
(a)	Mutual Funds	
(b)	Venture Capital Funds	
(c)	Alternate Investment Funds	

(d)	Banks	
(e)	Insurance Companies	
(f)	Provident Funds/ Pension Funds	
(g)	Asset reconstruction companies	
(h)	Sovereign Wealth Funds	
(i)	NBFCs registered with RBI	
(j)	Other Financial Institutions	
(k)	Any Other (specify)	
Sub-Total (B)(1)		
(2)	Institutions (Foreign)	
(a)	Foreign Direct Investment	
(b)	Foreign Venture Capital Investors	
(c)	Sovereign Wealth Funds	
(d)	Foreign Portfolio Investors Category I	
(e)	Foreign Portfolio Investors Category II	
(f)	Overseas Depositories (holding DRs) (balancing figure)	
(g)	Any Other (specify)	
Sub-Total (B)(2)		
(3)	Central Government / State Government(s)	
(a)	Central Government / President of India	
(b)	State Government / Governor	
(c)	Shareholding by Companies or Bodies Corporate where Central / State Government is a promoter	
Sub-Total (B)(3)		
(4)	Non-institutions	
(a)	Associate companies / Subsidiaries	
(b)	Directors and their relatives (excluding independent directors and nominee directors)	
(c)	Key Managerial Personnel	

(d)	<u>Relatives of promoters (other than 'immediate relatives' of promoters disclosed under 'Promoter and Promoter Group' category)</u>	
(e)	<u>Trusts where any person belonging to 'Promoter and Promoter Group' category is 'trustee', 'beneficiary', or 'author of the trust'</u>	
(f)	<u>Investor Education and Protection Fund (IEPF)</u>	
(g)	<u>Resident Individuals holding nominal share capital up to Rs. 2 lakhs</u>	75
(h)	<u>Resident Individuals holding nominal share capital in excess of Rs. 2 lakhs</u>	4
(i)	<u>Non Resident Indians (NRIs)</u>	
(j)	<u>Foreign Nationals</u>	
(k)	<u>Foreign Companies</u>	
(l)	<u>Bodies Corporate</u>	2
(m)	<u>Any Other (specify)</u>	2
Sub-Total (B)(4)		83
Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)+(B)(4)		83

Details of the shareholders acting as persons in Concert for Public

Details of Shares which remain unclaimed for Public

C	Table IV - Statement showing shareholding pattern of the Non Promoter- M	
(1)	<u>Custodian/DR Holder - Name of DR Holders (If Available)</u>	
(2)	<u>Employee Benefit Trust / Employee Welfare Trust under SEBI (Share Based Employee Benefits and Sweat Equity) Regulations, 2021</u>	

Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)	
Total (A+B+C2)	86
Total (A+B+C)	86

No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)
--	--	---	---

Promoter Group

180780			180780
497600			497600
678380			678380

678380			678380

Details of shareholders having more than one percentage of total no of shares. Please refer soft







24032			24032
250000			250000
257438			257438
100150			100150
631620			631620
631620			631620

Non Public shareholder			

1310000			1310000
1310000			1310000

Disclosure of notes on sh

Disclosure of notes in case of promoter holding in dematerialised form is less th

Disclosure of notes in case of public share holding is less

Disclosure of notes on shareholding pattern for company re

Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities(
	No of Voting (XIV)Rights		
	Class eg: X	Class eg:y	Total



13.80	180780.00		180780
37.98	497600.00		497600
51.78	678380.00		678380



51.78	678380.00		678380

ware manual.



1.83	24032		24032
19.08	250000		250000
19.65	257438		257438
7.65	100150		100150
48.22	631620.00		631620
48.22	631620		631620

100.00	1310000.00		1310000
100.00	1310000.00		1310000
Shareholding pattern	Add Notes		
More than 100 percentage	Add Notes		
More than 25 percentage	Add Notes		
Remarks explanatory	Add Notes		

(IX)	No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)
Total as a % of Total Voting rights			
13.80			
37.98			
51.78			
51.78			

1.83			
19.08			
19.65			
7.65			
48.22			
48.22			

100.00			
100.00			

Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares p encum (XI)
	No. (a)	As a % of total Shares held (b)	No. (a)



13.80			
37.98			
51.78			



51.78			



1.83														
19.08														
19.65														
7.65														
48.22														
48.22														

100.00			
100.00			

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

Registered or otherwise Numbered (II)	Number of equity shares held in dematerialized form (XIV)	Sub-categorization of share holding (No. of shares) u	
		Sub-category (i)	Sub-category (ii)
As a % of total Shares held (b)			

	180780		
	497600		
	678380		
	678380		







	21252	0	0
	250000	0	0
	257438	0	0
	100150	0	0
	628840	0	0
	628840	0	0

	1307220	0	0
	1307220	0	0

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

0
0

Home

Validate

Sr. No.	Details of the SBO			
	Name	PAN	Passport No. in case of a foreign national	Nationality
significant beneficial owners				
<p>Add Delete</p>				

Details of the registered owner				
Nationality (Applicable in case of Any other is selected)	Name	PAN	Passport No. in case of a foreign national	Nationality

	Details of holding/ exercise of right of the SBO in the reporting company, whether direct or indirect*:				
Nationality (Applicable in case of Any other is selected)	Whether by virtue of:				
	Shares	Voting rights	Rights on distributable dividend or any other distribution	Exercise of control	Exercise of significant influence

Date of creation / acquisition of
significant beneficial interest

[Home](#)[Validate](#)**Table VI - Statement showing foreign own**

Particular
As on shareholding date
As on the end of previous 1st quarter
As on the end of previous 2nd quarter
As on the end of previous 3rd quarter
As on the end of previous 4th quarter

Notes :-

- 1) "Approved Limits (%)" means the limit approved by Board of Directors / shareholder Board approved limit, provide details of sectoral / statutory cap prescribed by Governm
- 2) Details of Foreign ownership includes foreign ownership / investments as specified in (Non-debt Instruments) Rules, 2019, made under the Foreign Exchange Management Act

Membership limits

Approved limits (%)	Limits utilized (%)
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00

s of the Listed entity. In case the listed entity has no
ment / Regulatory Authorities
Rule 2(s) of the Foreign Exchange Management
ct, 1999.